



Swiss Solution

Access Financial Sàrl (AFS) are specialist providers of contract management solutions for contractors working in Switzerland. We wish to be your partner of choice based on our competence, excellent service, maximised retentions and fair pricing.

As part of a global contract management organisation we offer an international perspective to our local offerings. In other words, we are **glocal** – global yet local.

We ensure that contractors, recruitment businesses and their corporate clients all stay within the law and that tax,

social security, employment and labour-leasing laws are all fully observed.

Our unique compliance portal provides the client with accurate real-time information on the compliance status of all our contractors.

For the contractor, he or she is assured of the highest retentions possible under the law, excellent service and fees that are the best value for money in the market.

“ In Switzerland our main focus and expertise is to support the placement and management of temporary workers.

Whether you are a contractor working temporarily in Switzerland, a company wishing to outsource the employment of its temporary staff, or a company requiring our management and outsourcing expertise, Access Financial Sàrl offers a full, comprehensive and compliant Swiss Labour Leasing Payroll, Work Permit and Management solution. ”

Switzerland Head Office

Chemin de Précossy 7
Case Postale 2123
CH-1260 Nyon

Tel: +41 22 365 4620
Fax: +41 22 365 4621

United Kingdom

68, Lombard Street
London
EC3V 9LJ

Tel: +44 20 7017 3110
Fax: +44 20 7017 3119

Cyprus

Office No. 304
3rd Floor, Bridge Tower
4 Alexandrias Street
3013 Limassol

Tel: +357 25 820 640 / 641
Fax: +357 25 341 027



Placing temporary workers into Switzerland can be extremely complex with its labour leasing and employment laws which are highly regulated both federally via SECO (State Secretariat for Economic Affairs) and by the individual cantons. AFS is equipped with all necessary licences for labour-leasing and we can provide you with a tailored, easy to use solution allowing our clients and agencies to relax and spend more time focusing on their business requirements.

Getting it wrong can be costly! The penalties for illegally employing foreign workers include fines of up to CHF 100,000 and up to 3 years' detention!

AFS is a fully registered Swiss labour leasing company with more than ten years' experience in the Swiss labour market.

Features

- The AFS Swiss Employed Solution is open to Swiss, EU and EFTA contractors (with the exception of Croatian nationals) who are eligible to work for up to 90 days without a work permit, only an online registration at the federal website is required which will be attended to by Access Financial Sàrl.
- For assignments exceeding 3 months an application for a temporary residence permit must be sent to the Cantonal Immigration office. This residence permit allows the contractor to work and stay in Switzerland for the duration of the assignment.
- Non-EU nationals may be issued a residence permit which allows them to work only if they already hold a residence permit in Switzerland.
- Contractors are employed by Access Financial Sàrl, the Swiss headquarters of the Access Financial Group, who will attend to all contracting formalities, payroll and compliance.
- As a fully registered Swiss labour leasing company with over 10 years' of experience of the Swiss market there is no risk to contractors or their end clients from illegal employment.
- We have framework agreements with many of the major corporations in Switzerland.
- Offices in Nyon in the Canton of Vaud and Fribourg in the Canton of Fribourg, open Monday to Friday from 9:00 – 17:30 CH time.
- Our staff speak French, German and English and within the group we speak another 19 languages.
- Our office in Nyon is available to AFS contractors for business meetings.
- Use of Switzerland's finest payroll software – Abacus adopted for 1/3 of the entire Swiss labour force.

Benefits

- Highest retentions through the use of Swiss Pillar 2 pension plans.
- As a labour leasing and payroll company (not a recruitment company) we act solely in the contractor's interest.
- Competitively priced package including outstanding sickness and accident insurance: our insurers pay up to 80% of gross salary for up to 2 years in the case of accident and sickness – sickness is covered from the 3rd day.
- Fees include Swiss tax returns if they are required.

Fees: 5% of the monthly invoice value.